



Lesbian & Gay Archives of New Zealand

Te Pūranga Takatāpui o Aotearoa

Digital Archive Project: Metadata Framework

laganz.org.nz

Online Workshop via Zoom, Sat 19 Mar 2022, 10am-Noon

Kia ora koutou! We'll start soon ... Feel free to introduce yourself in the chat.

Introduction

- **Meet the LAGANZ Trustees**
- **All: Introductions in person or in the chat**
- **Facilitators, note taking, using chat**

Our metadata goal:

Build a future-proof metadata framework that allows us to describe collections and collection items to meet our researchers' needs and our management needs.

Chat conventions, prefixes

- **Prefixes:**
 - I: Idea
 - Q: Question for LAGANZ/the group
 - A: Action point for follow up

**We're not recording ...so
please help by posting
notes/actions etc in the chat**

Lesbian and Gay Archives of New Zealand

Te Pūranga Takatāpui o Aotearoa

- The Archives are owned by a Trust and housed in the Alexander Turnbull Library of the National Library of New Zealand, Wellington.
- We collect, preserve and make available for research the **records and personal papers of LGBTTIFQ people and organisations** in New Zealand. LGBTTIFQ means **lesbian, gay, bisexual, transgender, takatāpui, fa'afafine, intersex or queer** and includes any same-sex attracted, transgender or intersex members of **any indigenous community of the Pacific**.

Our digital archive plans

5 year timeline

**Need community
involvement to develop
our plans**

- **Metadata describing all collection items**
- **Website redevelopment**
- **Online catalogue for research access**
- **Digital archivist expertise**
- **Storage & processes for collecting digital material**
- **Digitisation of collection items**
- **Digital archive platform for managing, preserving, providing access**
- **Linked data: connecting with other institutions' collections**

LAGANZ metadata - current state

- **Index cards from card catalogue**
- **Spreadsheets: rows and columns**
 - Including finding aids supplied by depositors eg NZAF library
- **Website pages eg**
 - MS Papers: <https://laganz.org.nz/mspapers/>
 - Serials (newspapers, magazines):
<https://www.laganz.org.nz/serials>
- **Audio tape descriptions in HLR database:**
 - <https://laganz.org.nz/audio/>
 -

What is metadata?

Our immediate focus is descriptive metadata

- **Metadata = data providing information about other data**
- **LAGANZ context:**
 - **Descriptive metadata** describing our collections and collection items, eg
 - Title
 - Creator
 - Date created
 - **Technical metadata** describes digital files eg
 - File name
 - Format
 - **Administrative metadata** eg
 - Contact details of depositor/donor

Dublin Core

Dublin Core:

“... a general-purpose scheme for resource description originally intended to facilitate discovery of information objects on the Web.”

“Metadata Fundamentals for All Librarians”
by Priscilla Caplan

- **DCMI Metadata Terms**
 - <https://www.dublincore.org/specifications/dublin-core/dcmi-terms/>
 - **55 DCMI terms**, including the 15 original DC data elements: contributor, coverage, creator, date, description, format, identifier, language, publisher, relation, rights, source, subject, title, type
 - Examples:
DC: <dc:title>
DCMI: <dcterms:dateCopyrighted>
DCMI: <dcterms:accessRights>
- **Qualified**
 - Extended by add LAGANZ-specific qualifiers
 - Examples:
<dcterms:subject.laganz-subject-thesaurus-terms>
<dcterms:subject.ngā-upoko-tukutuku>
<dcterms:identifier.laganz-accession-number>

Why Dublin Core?

- **General purpose - can adapt to multiple formats: published materials, audio, video, archives, digital**
- **Allows us to start structuring our data**
- **Can store information in formats compatible with other emerging standards eg Records in Contexts**

Standards

- Dublin Core Collection Description Application Profile
 - <https://www.dublincore.org/specifications/dublin-core/collection-description/collection-application-profile/>
 - For describing collections (within collections) eg our MS Papers and Serials
- ISO 8601: Date and Time Format
 - <https://www.iso.org/iso-8601-date-and-time-format.html>
- ISO 269: Language Codes
 - <https://www.loc.gov/standards/iso639-2/>

Controlled vocabularies

... help us control what data gets added for certain fields or 'elements', by providing standard 'authorised' terms

- **LAGANZ Thesaurus of Subject Terms**
 - Phil Parkinson created, last updated in 1990s
- **Homosaurus**
 - <https://homosaurus.org/v3>
- **Gender, Sex, and Sexual Orientation (GSSO) ontology**
 - <https://gssso.research.cchmc.org/>
- **New Zealand Gazetteer of Place Names**
 - <https://gazetteer.linz.govt.nz/>
- **Iwi Hapū Names List**
 - <https://natlib.govt.nz/librarians/iwi-hapu-names>
- **Ngā Upoko Tukutuku: Subjects in te reo Māori**
 - <https://natlib.govt.nz/librarians/nga-upoko-tukutuku>

How can volunteers help?

- **Working with data**
 - Code the index card data: map text to terms
 - Standardise index card subject terms
- **Develop the framework with the working group**
 - Build a LAGANZ 'application profile': Ensure we have <dcterms> elements for every 'field' we need to describe items and collections
- **Become a LAGANZ expert in key areas**
 - Dates - guidance on ISO 8601
 - People - develop our 'authority list' of people
 - Incorporating **te reo and te ao Māori**
 - Places

How can volunteers help?

- **Set up tasks for working with data and coach other volunteers**
 - Helps momentum and sharing of workload
- **Research projects**
 - Modernising the LAGANZ Subject Thesaurus vs utilising others eg Homosaurus
 - <https://homosaurus.org/v3>
 - Crosswalk from MARC (data standard used in library catalogues) to DCMI Terms
 - <https://www.loc.gov/marc/marc2dc.html>
 - Linked data eg RDF
 - https://en.wikipedia.org/wiki/Linked_data

How can volunteers help?

- **Collaboration with AQuA**
 - Helps momentum and sharing of workload
- **Research projects**
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What kind of metadata interests you?

- Collection items
 - Audio
 - Video
 - Posters
 - Published material eg books, serials
 - Papers (records of groups and people)
- Te ao Māori
- People
- Events
- Places
- Subjects (topics)
- Digital material/technical eg files, mime-types

Next steps

- **Date for the next general Metadata working group Zoom workshop**
 - Weds 6 Apr, 7pm-8pm - Gavin to circulate Zoom invite, advertise on LAGANZ website
- **Any specific sub-group meetings on particular topics of interest?**
- **Expressions of interest to Gavin**
 - board@laganz.org.nz
- **Join a Volunteers' drop in for demos**
 - Except Thu 31 Mar (Gavin away)
 - <https://laganz.org.nz/volunteer>
- **All: Jeffery Pomerantz Youtube playlist on Metadata**
 - <https://www.youtube.com/watch?v=fEGEJhJzrB0&list=PLkp3pG2Rd3yqfIn313V32fXG4nng9Tb-H&index=1>